

## **Minutes: Leesburg Planning Commission November 7, 2002**

The Leesburg Planning Commission met on Thursday, November 7, 2002 at 7:00 p.m. in the Lower Level Conference Room at 25 West Market Street, Leesburg, VA. Staff members present for the meeting were Susan Swift, Randy Hodgson, Lee Phillips, Nick Colonna, Delane Parks, John Johnston, Charlie Mumaw, Officer Spurlock and Jennifer Moore.

### **CALL TO ORDER:**

The meeting was called to order at 7:00 p.m.

### **ROLL CALL:**

Present: Chairman Cliff Vaughan  
Commissioner Clem  
Commissioner Werner  
Commissioner Kennedy  
Commissioner Bangert  
Commissioner Dubè  
Councilmember Umstattd – Left at 9:30 p.m.

Absent: Commissioner Hoover

### **ADOPTION OF MINUTES:**

Commissioner Kennedy made a motion to approve the minutes of October 3, 2002 with minor changes.

Motion: Kennedy  
Second: Clem  
Carried: 6-0

### **REMARKS BY PETITIONERS**

Ms. Ann Marie Davis of 141 Oakview Drive, SE came forward to speak regarding Leesburg Station Car Wash. Ms. Davis believes that the building adjustments now being proposed are very different than originally proposed and does not conform to the Depot look that the Council approved. Ms. Davis made several requests of staff regarding this application.

Ms. Kimberly Detrick-Riley of 829 Catoctin Circle, NE came forward to speak regarding the Dry Hollow Road application. Ms. Detrick-Riley requested that the Planning Commission approve the variance application by the County.

## **Minutes: Leesburg Planning Commission November 7, 2002**

Mr. Cameron Riley of 829 Catoctin Circle, NE came forward to speak regarding the Dry Hollow Road application. Mr. Riley does not believe that Dry Hollow Road should be improved.

Jan Aiken of 827 Catoctin Circle, NE came forward to speak regarding the Dry Hollow Road application. Ms. Aiken requested that the Planning Commission not grant the improvements to Dry Hollow Road.

Ms. Kristin Abbott of 825 Bellview Court, NE came forward to speak regarding the Dry Hollow Road application. Ms. Abbott asked that the Planning Commission approve the variance application.

### **PUBLIC HEARINGS:**

None

### **SUBDIVISION AND LAND DEVELOPMENT:**

**LOUDOUN COUNTY VOLUNTEER RESCUE SQUAD  
PRELIMINARY/FINAL DEVELOPMENT PLAN ACTION ITEM** – Delane Park, Senior Planner

Mr. Parks gave a brief report regarding this application.

Mr. Danny Osteen, representative for the applicant came forward to answer any questions from the Commission.

Commissioner Werner made a motion to approve the application as submitted by staff.

Motion: Werner  
Second: Clem  
Carried: 6-0

**VARIATION REQUEST – DRY HOLLOW ROAD IMPROVEMENTS –  
LOUDOUN COUNTY SCHOOLS** – Nick Colonna, Senior Planner

Mr. Colonna gave a brief update to this application.

Mr. Tom Sullivan, Director of Construction for Loudoun County Public Schools, came forward to address questions from the Commission.

Officer Spurlock of the Leesburg Police Department came forward to give his perspective on the application.

Commissioner Kennedy made a motion to deny the variation request to widen Dry Hollow Road and to deny the request to eliminate the provision of street lights along

## Minutes: Leesburg Planning Commission November 7, 2002

Dry Hollow but approve the use of Colonial Street lights having a lumen of 8,000 and are on 14 foot poles instead of the standard cobras and that the Commission approve the variation request to provide a 10-foot wide asphalt trail in lieu of the four foot sidewalk.

Motion: Kennedy  
Second: Bangert  
Carried: 6-0

### **202 WIRT STREET – PRELIMINARY/FINAL DEVELOPMENT PLAN – 1<sup>ST</sup> SUBMISSION BRIEFING – Nick Colonna, Senior Planner**

Mr. Colonna gave a brief presentation regarding this application.

Mr. Peter Burnett, owner, came forward to give a brief description to the Commission.

### **LEESBURG STATION CAR WASH – PRELIMINARY/FINAL DEVELOPMENT PLAN – 1<sup>ST</sup> SUBMISSION BRIEFING – John Johnston, Senior Planner**

Mr. Johnston gave a brief report on this application.

Mr. Tom Magazzine, owner, was also present for the application.

### **JOHNSTON PROPERTY – PRELIMINARY SUBDIVISION PLAT – 1<sup>ST</sup> SUBMISSION BRIEFING – John Johnston, Senior Planner**

Mr. Johnston gave a brief report regarding this application.

Mr. Daren Tagg and Mr. Steve Plescow, representatives for the applicant, came forward to speak and answer questions from the Commission.

### **HAWKS VIEW GLEN PRELIMINARY DEVELOPMENT PLAN – 1<sup>ST</sup> SUBMISSION BRIEFING – Delane Parks, Senior Planner**

Mr. Parks gave a brief report regarding this application.

Mr. Roy Clark, representative for the applicant, came forward to speak.

## **ZONING**

None

**COMPREHENSIVE PLANNING:**

None

**COUNCIL REPRESENTATIVE'S REPORT:**

None

**STAFF AND COMMITTEE REPORTS:**

**Status of Coordination with Police Department** – Ms. Swift gave a report to the Commission regarding this issue. Commissioner Kennedy stated that he disagrees with staff's recommendation and he recommends that the police comments continue to be attached to the staff reports and sanitize the information.

**Zoning Code Adoption Schedule** – Ms. Swift presented the Commission with the adoption schedule for the revision of the Zoning Ordinance through Council.

**Economic Development Consultant** – Ms. Swift informed the Commission of a presentation by the Economic Development Consultant to the Council that the Commission is invited to attend.

Commissioner Kennedy gave a brief report on the Economic Development Committee.

Commissioner Werner gave a report regarding the Residential Traffic Task Force.

**OLD AND NEW BUSINESS:**

**Budget** – Ms. Swift presented the FY03 budget to the Commission and asked if the Commission would like to revise or increase their FY04 budget. Commissioner Kennedy requested more information regarding the funds that have actually been spent in the FY03 budget.

**Cancellation of meetings in December and January** – The Planning Commission decided to cancel their meeting on December 19<sup>th</sup> and January 2<sup>nd</sup>. However, should there be a need for a special meeting the Commission would be willing to schedule one during the break.

**ADJOURNMENT:**

There being no further business the meeting adjourned at 10:30 p.m.

**PREPARED BY:**

**APPROVED BY:**

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**Jennifer Moore, Commission Clerk**

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**Cliff Vaughan, Chairman**